

## SYLLABUS for Business Ethics

<b>Basic data for the course</b>	
<b>Academic unit:</b>	Faculty of Economics
<b>Title of the course:</b>	Business Ethics
<b>Level:</b>	Bachelor
<b>Status of the course:</b>	Elective
<b>Year of studies:</b>	First year – second semester
<b>Number of hours per week:</b>	2+0
<b>ECTS credits:</b>	4
<b>Time/location:</b>	Faculty of Economics, University of Prishtina "Hasan Prishtina"
<b>Tutor:</b>	Vlora Prenaj
<b>Tutor's contact details:</b>	vlora.prenaj@uni-pr.edu
<b>Content of the course</b>	
<b>Content of the course</b>	This course introduces contemporary and controversial ethical issues facing the business community. Topics include moral reasoning, moral dilemmas, law and morality, equity, justice and fairness, ethical standards, and moral development. Upon completion, students should be able to demonstrate an understanding of their moral responsibilities and obligations as members of the workforce and society.
<b>Course's objectives:</b>	This course introduces contemporary and controversial ethical issues facing the business community. Topics include moral reasoning, moral dilemmas, law and morality, equity, justice and fairness, ethical standards, and moral development. Upon completion, students should be able to demonstrate an understanding of their moral responsibilities and obligations as members of the workforce and society.
<b>The expected outcomes:</b>	Students taking this course will learn to identify the moral questions that business activity specifically creates distinguish between ethical and other types of values; recognize ethical considerations and values relevant to business activity; evaluate common beliefs about ethics - especially common beliefs about the role of ethics in business; reflect on the nature of business, realize alternatives models for conducting business; apply moral reasoning to specific situations and defend the conclusions of that reasoning; evaluate the ethics of particular business decisions and general practices in business appreciate the role of ethics in business

	and social life.		
<b>The students' workload (hours per semester, ECTS)</b>			
<b>Activity</b>	<b>Week</b>	<b>Hours</b>	<b>Total</b>
Lectures	15	2	30
Seminars (theoretical and practical)	1	15	15
Case studies			
Direct contact with tutor	5	1	5
Field research	1	2	2
Colloquiums	2	1	2
Homework	5	1	5
Individual study (at library or at home)	3	13	39
Final preparation for the exam			
Evaluation	1	1	1
Projects, presentation etc.	1	1	1
<b>Total</b>			<b>100</b>
<b>Teaching methods:</b>	The teaching process is organized through lectures, by applying interactive discussion - conversation, team – work practical exercises and homework.		
<b>Assessment methods:</b>	10% homework, active participation in the lectures. Test 1 = 45%; Test 2 = 45%. In case a students fails to pass the exam through tests, he/she should undergo a final exam (passing criteria = at least 51%).		
<b>Literature</b>			
<b>Basic literature:</b>	<ol style="list-style-type: none"> <li>1. Business Ethics (7th Edition) [Paperback], Richard T DeGeorge (Author), Publication Date: November 25, 2009; ISBN-10: 0205731937; ISBN-13: 978-0205731930; Edition: 7</li> <li>2. Business Ethics: Ethical Decision Making &amp; Cases [Paperback]; O. C. Ferrell (Author), John Fraedrich (Author), Ferrell (Author), Publication Date: January 1, 2012   ISBN-10: 1111825165; ISBN-13: 978-1111825164; Edition: 9</li> <li>3. Business Ethics: A Textbook with Cases [Paperback]; William H. Shaw (Author), Publication Date: January 1, 2013; ISBN-10: 1133943071; ISBN-13: 978-1133943075; Edition: 8</li> </ol>		
<b>Additional literature:</b>			

<b>The detailed plan of work:</b>	
<b>Week</b>	<b>Topic</b>
<i>Week 1</i>	Introduction to business ethics

<i>Wee 2</i>	The notion of ethics
<i>Wee 3</i>	Types of ethics as a science
<i>Wee 4</i>	Ethics in business and its importance
<i>Wee 5</i>	The role of business and its importance
<i>Wee 6</i>	Ethics and morality
<i>Wee 7</i>	Test 1
<i>Wee 8</i>	Ethical principles and business ethics
<i>Wee 9</i>	Ethical dilemmas in business
<i>Wee 10</i>	Ethical and unethical business
<i>Wee 11</i>	Moral dilemmas
<i>Wee 12</i>	Law and morality
<i>Wee 13</i>	Justice and fairness
<i>Wee 14</i>	Values and ethical standards
<i>Wee 15</i>	Test 2

**Academic policies and code of conduct:**

Any student who participates in cheating in ANY WAY including, but not limited to: (1) Using lecture/study notes or summaries in any form during examinations, (2) Copying examination answers, (3) Failing to cover answers on an examination, (4) Giving and/or receiving examination questions and/or answers, (5) Removing an examination from the classroom, and/or (6) Giving or receiving assistance on an assignment that goes beyond that allowed by your instructor, WILL RECEIVE A FAILING GRADE IN THIS COURSE. ALL ASSIGNMENTS AND EXAMINATIONS FOR THIS CLASS ARE TO BE DONE INDEPENDENTLY UNLESS STATED OTHERWISE BY YOUR INSTRUCTOR.