

SYLLABUS for Business Leadership

Basic data for the course			
Academic unit:	Faculty of Economics		
Title of the course:	Business Leadership		
Level:	Bachelor		
Status of the course:	Obligatory		
Year of studies:	Second year – Fourth semester		
Number of hours per week:	2+0		
ECTS credits:	4		
Time/location:	Faculty of Economics, University of Prishtina “Hasan Prishtina”		
Tutor:	Prof.Petrit Gashi		
Tutor’s contact details:	petrit.gashi@uni-pr.edu		
Content of the course			
Content of the course	This course provides the basis for understanding what leadership is and what leaders do to be successful.		
Course’s objectives:	Business Leadership aims at fulfilling two important objectives: 1. Examining factors contributing to successful leadership 2. Developing and applying leadership skills to achieve organizational results.		
The expected outcomes:	At the end of the course students will be able to: <ul style="list-style-type: none"> • Define what leadership is and how it is applied at all levels of organizational management; • Understand the basics of leadership and motivation; • Determine what is necessary to lead teams and organizations, and how to; integrate this with business management; • Develop skills in communicating, influencing and negotiating with peers, subordinates and senior managers; • Become adept at assessing leadership traits and qualities in ourselves and others; • Learn how to develop leadership in ourselves and others; • Appreciate the importance of organization culture and the leader’s role in establishing it; • Understand key success factors (KSFs) for successful rollout of Management of Change in dynamic organizations. 		
The students’ workload (<i>hours per semester, ECTS</i>)			
Activity	Week	Hours	Total

Lectures	13	2	26
Seminars (theoretical and practical)			
Case studies	1	15	15
Direct contact with tutor	1	4	4
Field research	1	15	15
Colloquiums	1	4	4
Homework	1	0	0
Individual study (at library or at home)	1	10	10
Final preparation for the exam	1	20	20
Evaluation	1	4	4
Projects, presentation etc.	1	2	2
Total			100
Teaching methods:	Business Leadership is an interactive course based on the application of theoretical concepts of leadership to practical situations that faced by newly appointed managers. Participants will work in small groups throughout the course to apply the learning to real issues and leadership challenges. Practical exercises and case studies will be used extensively during the course.		
Assessment methods:	The final mark will have the following shares: 10% participation in small group discussion and exercises; 45% Test 1; 45% Test 2.		
Literature			
Basic literature:	1. Introduction to Leadership: Concepts and Practice [Paperback]; Peter G. Northouse (Author); Publication Date: April 4, 2011, ISBN-10: 9781412989527, ISBN-13: 978-1412989527, Edition: Second Edition;		
Additional literature:	2. Business Leadership: A Jossey-Bass Reader by Joan Gallos (Jan 18, 2008); Publication Date: January 18, 2008, ISBN-10: 0787988197, ISBN-13: 978-0787988197, Edition: 2 3. Centered Leadership: Leading with Purpose, Clarity, and Impact Hardcover; by Joanna Barsh (Author), Johanne Lavoie (Author) Crown Business (March 18, 2014); ISBN-10: 0804138877; ISBN-13: 978-0804138871		

The detailed plan of work:	
Week	Topic
<i>Week 1</i>	Introduction and objectives of the course
<i>Week 2</i>	Introduction to leadership concepts
<i>Week 3</i>	Role, Skills and Styles of the leader

<i>Week 4</i>	Leadership and Communication
<i>Week 5</i>	Leadership and Problem-Solving
<i>Week 6</i>	Leadership and Management
<i>Week 7</i>	Leadership and Coaching
<i>Week 8</i>	Test 1
<i>Week 9</i>	Leadership and Team Building
<i>Week 10</i>	Leadership and Motivation
<i>Week 11</i>	Leadership and Management of Change
<i>Week 12</i>	Leadership and Decision-making
<i>Week 13</i>	Leadership and Ethics
<i>Week 14</i>	Leadership for the Team Leader
<i>Week 15</i>	Test 2

Academic policies and code of conduct:

Any student who participates in cheating in ANY WAY including, but not limited to: (1) Using lecture/study notes or summaries in any form during examinations, (2) Copying examination answers, (3) Failing to cover answers on an examination, (4) Giving and/or receiving examination questions and/or answers, (5) Removing an examination from the classroom, and/or (6) Giving or receiving assistance on an assignment that goes beyond that allowed by your instructor, **WILL RECEIVE A FAILING GRADE IN THIS COURSE. ALL ASSIGNMENTS AND EXAMINATIONS FOR THIS CLASS ARE TO BE DONE INDEPENDENTLY UNLESS STATED OTHERWISE BY YOUR INSTRUCTOR.**